

UPM RADIO

BEGINNER USER GUIDE

This version is rebuilt from the original pixel resolution images. The screenshots are cropped only to remove phone and browser chrome. They are not enlarged or resampled.

Image quality: Every one of the 36 guide images is placed at an effective resolution of at least 300 pixels per inch. This preserves the original screenshot detail when the PDF is viewed or printed.

HOW TO USE THIS GUIDE

Follow the steps in order the first time you create a station. After you become familiar with the dashboard, return to the individual sections whenever you need help with a specific feature.

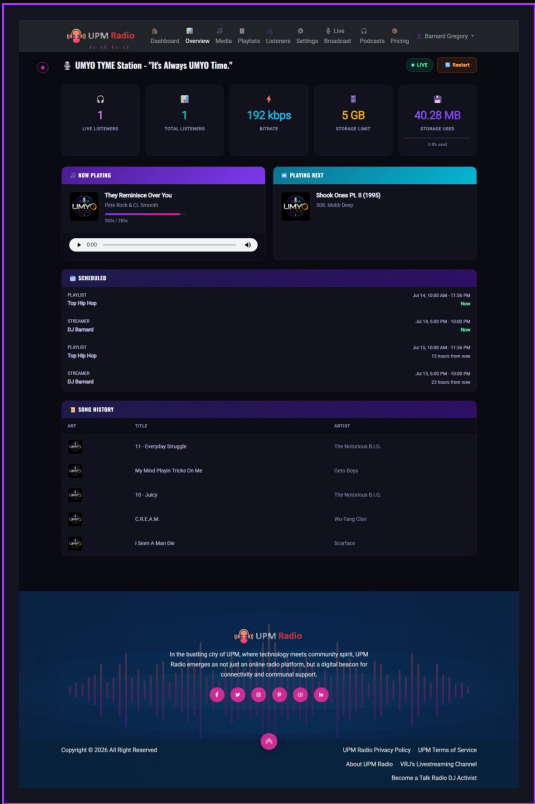
HOW TO

- 1 Start with Page 1 and follow the guide in order the first time.
- 2 Return to the individual section whenever you need help with a specific feature.
- 3 Use the screenshots to match what you see inside your own UPM Radio dashboard.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 1

OPEN YOUR STATION



What to do

After signing in, review your package, storage, station status and expiration date. Select Manage My Station to enter the control panel. Select Public Page to see what listeners will see.

Image quality: Original pixel image placed at approximately 476 pixels per inch.

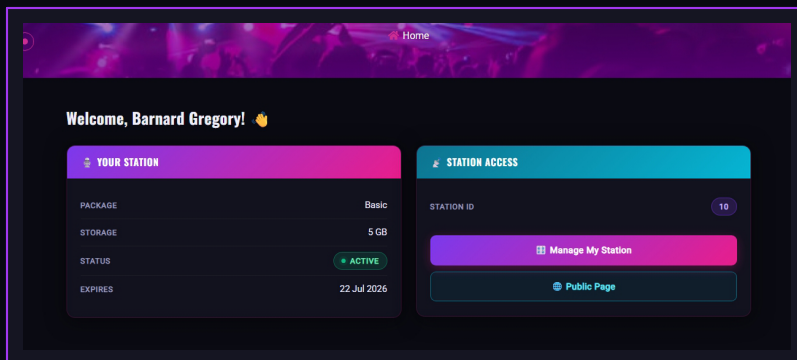
HOW TO

- 1 Sign in to UPM Radio.
- 2 Review package, storage, station status and expiration.
- 3 Select Manage My Station to enter the control panel.
- 4 Select Public Page to see what listeners will see.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 2

COMPLETE YOUR STATION PROFILE



What to do

Open Settings and select Profile. Enter your station name, genre, timezone, description and website information. Review the information and save your settings.

Image quality: Original pixel image placed at approximately 313 pixels per inch.

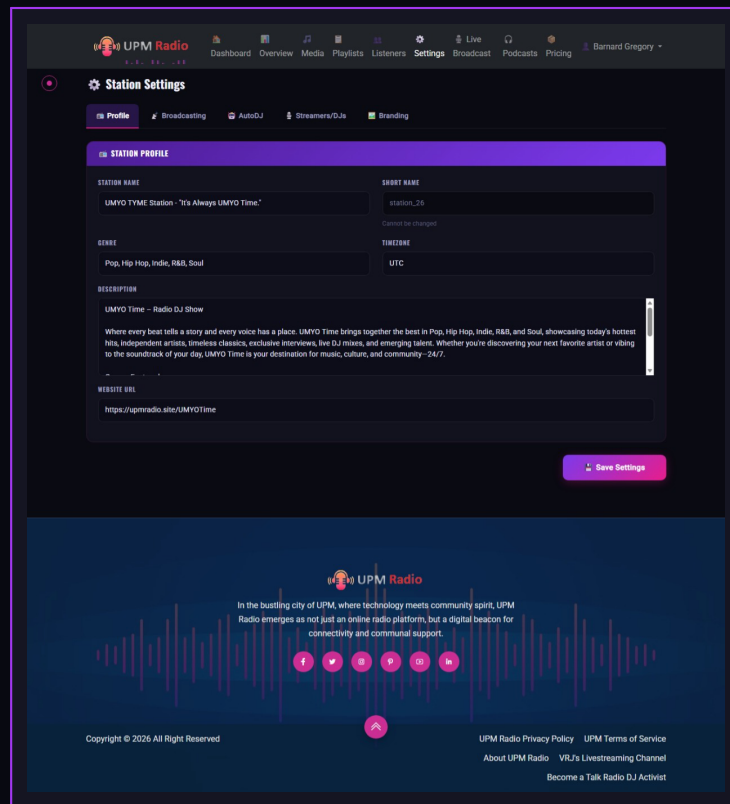
HOW TO

- 1 Open Station Settings.
- 2 Select Profile.
- 3 Enter station name, genre, timezone, description and website information.
- 4 Review everything and select Save Settings.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 3

ADD YOUR STATION LOGO



What to do

Open Settings and select Branding. Upload a clear square PNG or JPG logo. A square image is recommended because it displays more consistently throughout the station.

Image quality: Original pixel image placed at approximately 341 pixels per inch.

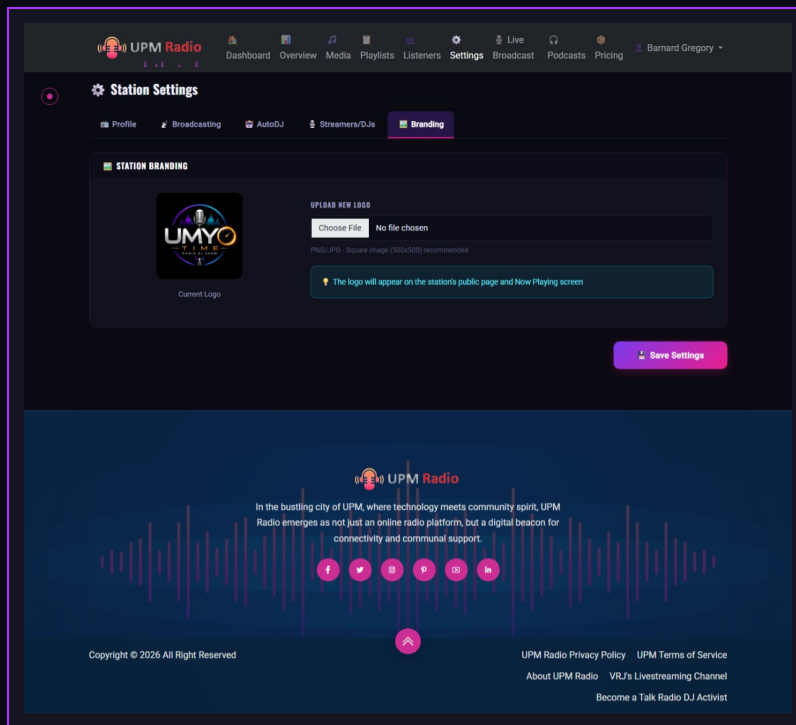
HOW TO

- 1 Open Station Settings.
- 2 Select Branding.
- 3 Choose a clear square PNG or JPG logo.
- 4 Review the logo, then save the branding settings.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 4

REVIEW BROADCASTING INFORMATION



What to do

Open Settings and select Broadcasting. This page contains your stream URL, server, ports and mount point. Use the copy controls instead of typing technical information manually.

Image quality: Original pixel image placed at approximately 310 pixels per inch.

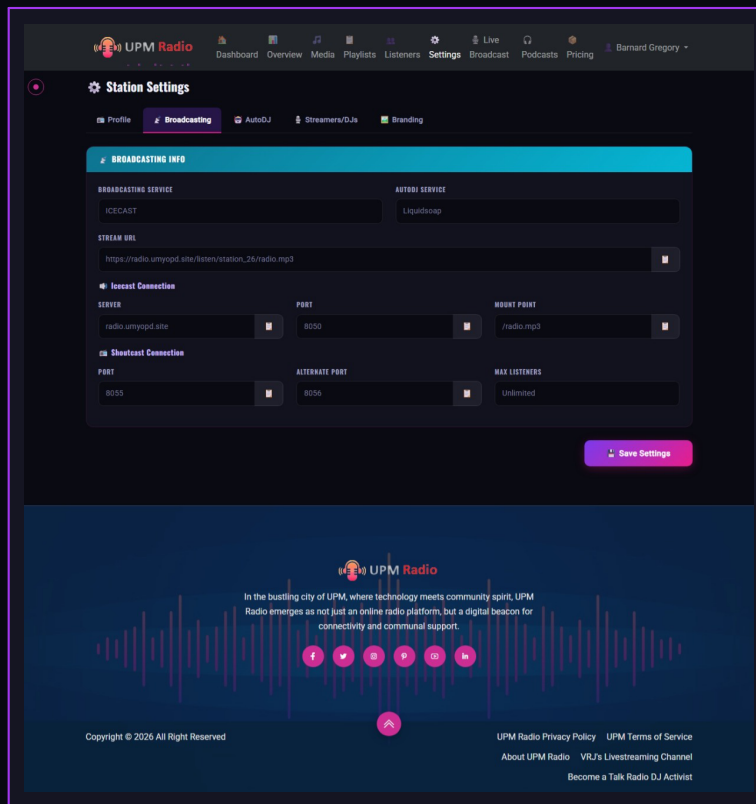
HOW TO

- 1 Open Station Settings.
- 2 Select Broadcasting.
- 3 Locate Stream URL, server, ports and mount point.
- 4 Use Copy or Copy All Details instead of manually typing connection information.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 5

SET UP AUTODJ



What to do

Open Settings and select AutoDJ. Review the bitrate, audio format, crossfade method and crossfade duration. AutoDJ keeps programming playing when a live DJ is not connected.

Image quality: Original pixel image placed at approximately 326 pixels per inch.

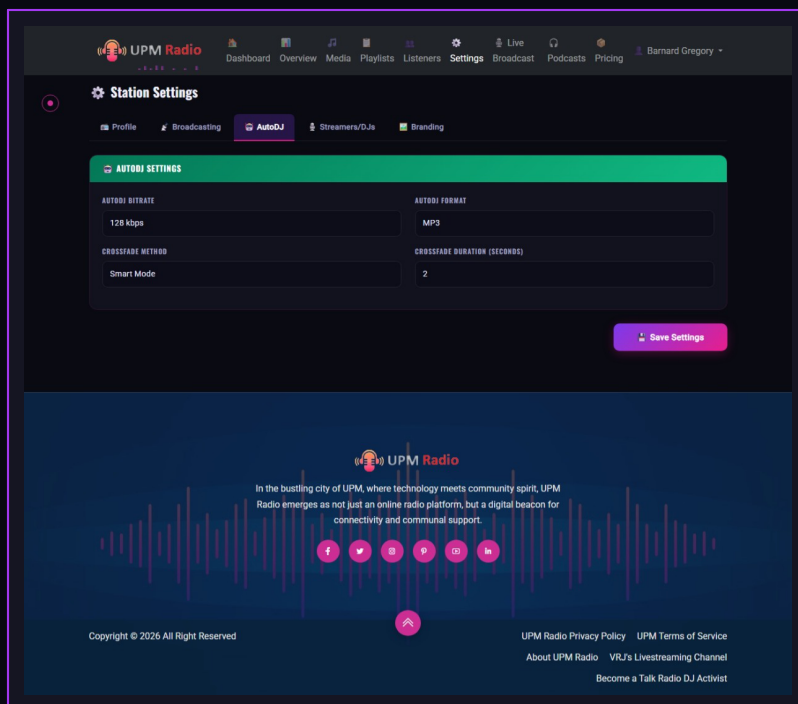
HOW TO

- 1 Open Station Settings.
- 2 Select AutoDJ.
- 3 Review bitrate, MP3 format, crossfade method and crossfade duration.
- 4 Select Save Settings, then confirm AutoDJ is running.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 6

UPLOAD MUSIC OR AUDIO



What to do

Open Media and select Upload Media. Upload music, interviews, station IDs, commercials, recorded shows and other approved audio. Wait until each upload completes before leaving the page.

Image quality: Original pixel image placed at approximately 310 pixels per inch.

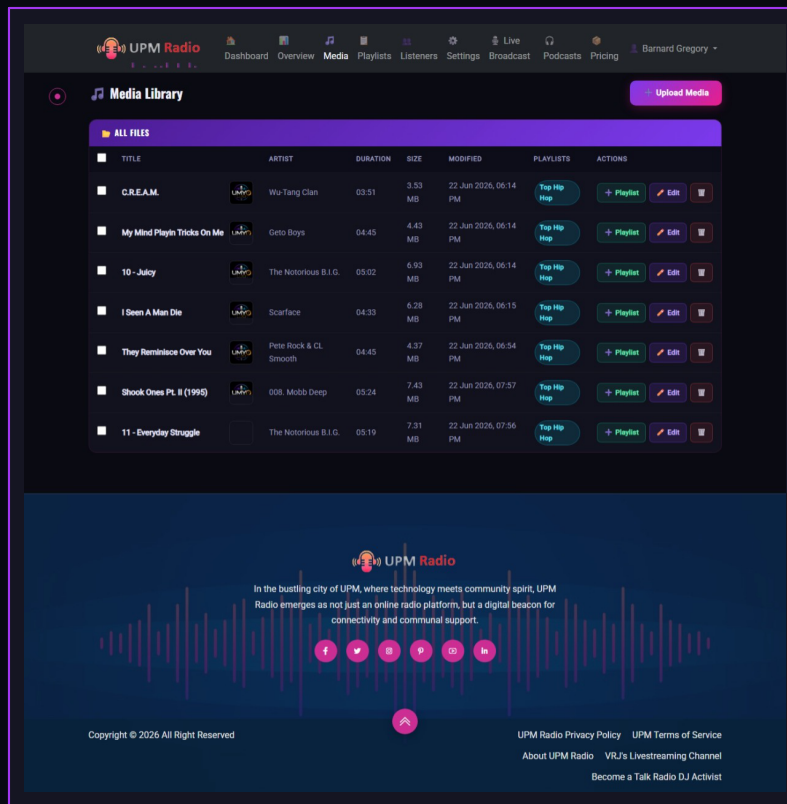
HOW TO

- 1 Open Media.
- 2 Select Upload Media.
- 3 Upload music, interviews, station IDs, commercials, recorded shows or other approved audio.
- 4 Wait for each upload to finish before leaving the page.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 7

CREATE AND SCHEDULE PLAYLISTS



What to do

Open Playlists and select Create Playlist. Add uploaded audio and organize the programming. Use View Schedule to decide when the playlist should run.

Image quality: Original pixel image placed at approximately 313 pixels per inch.

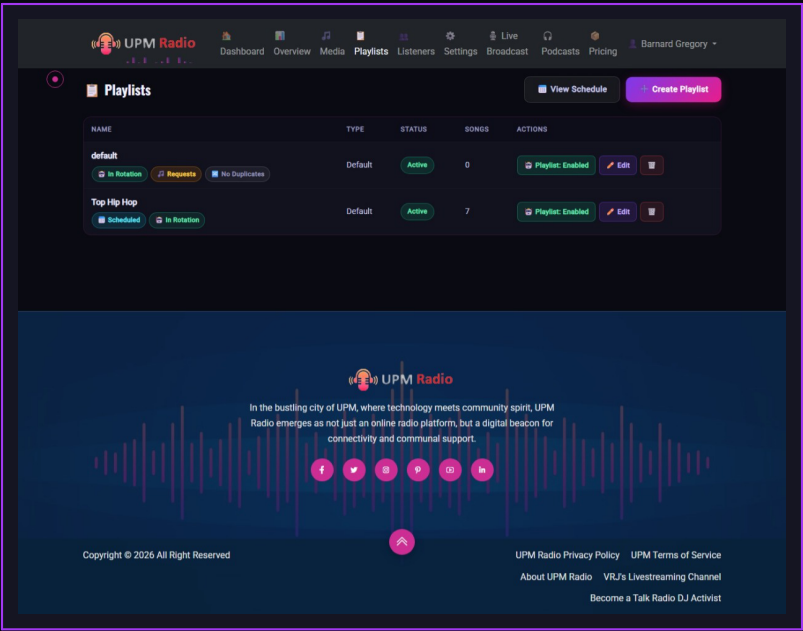
HOW TO

- 1 Open Playlists.
- 2 Select Create Playlist.
- 3 Add uploaded audio and organize the track order.
- 4 Activate the playlist, then use View Schedule to choose when it should play.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 8

MONITOR WHAT IS PLAYING



What to do

Open Overview to review station status, current bitrate, storage, what is playing now, what plays next, the current schedule and recent song history.

Image quality: Original pixel image placed at approximately 310 pixels per inch.

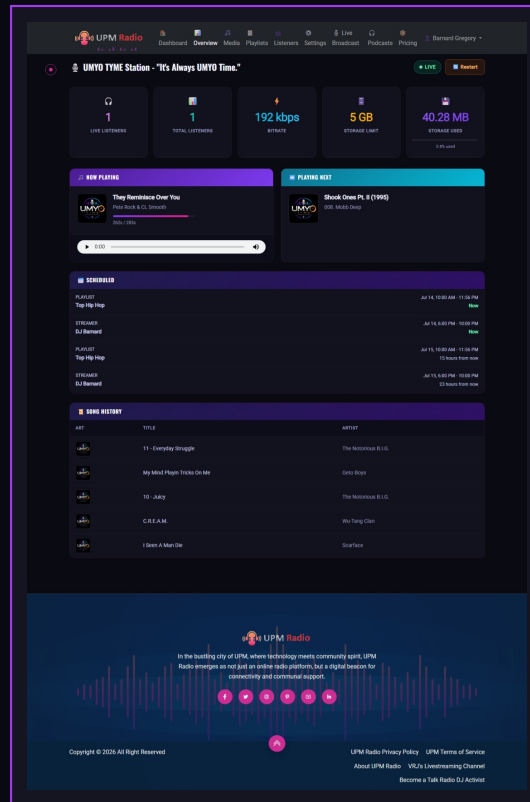
HOW TO

- 1 Open Overview or the station activity area.
- 2 Review the current song and what plays next.
- 3 Review the current schedule and recent history.
- 4 Use this screen to confirm your programming is working as expected.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 9

ADD A LIVE DJ OR STREAMER



What to do

Open Broadcast and select Add DJ. Create a unique username and strong password. Enter the display name, activate the account and use scheduling controls when needed.

Image quality: Original pixel image placed at approximately 476 pixels per inch.

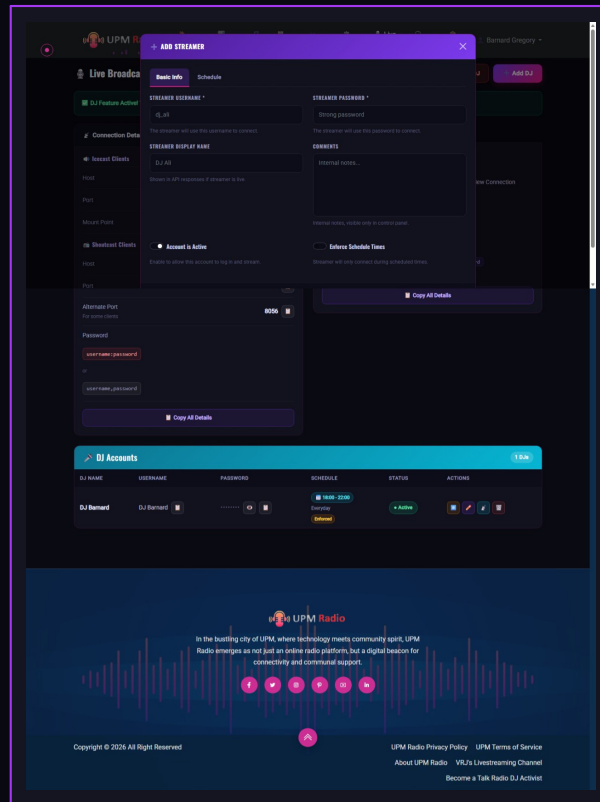
HOW TO

- 1 Open Broadcast or the DJs and Streamers area.
- 2 Select Add DJ or Add Streamer.
- 3 Create a unique username and strong password.
- 4 Enter the display name, activate the account and schedule access when needed.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 10

CONNECT LIVE BROADCASTING SOFTWARE



What to do

Use the Live Broadcasting page to connect BUTT, OBS Studio or Mixxx. Copy the connection information directly from your own station dashboard.

Image quality: Original pixel image placed at approximately 418 pixels per inch.

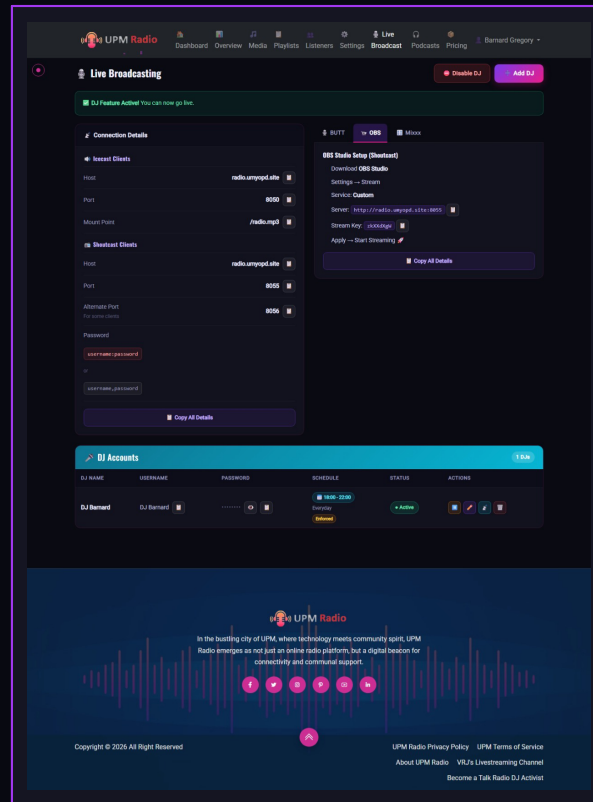
HOW TO

- 1 Open Live Broadcasting.
- 2 Confirm DJ Feature Active.
- 3 Choose BUTT, OBS Studio or Mixxx based on your type of show.
- 4 Copy the connection information from your own station dashboard into the software.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 11

TRACK LIVE LISTENERS



What to do

Open Listeners to review current listeners, unique IP information, countries, devices, connection time and listening duration when those details are available.

Image quality: Original pixel image placed at approximately 423 pixels per inch.

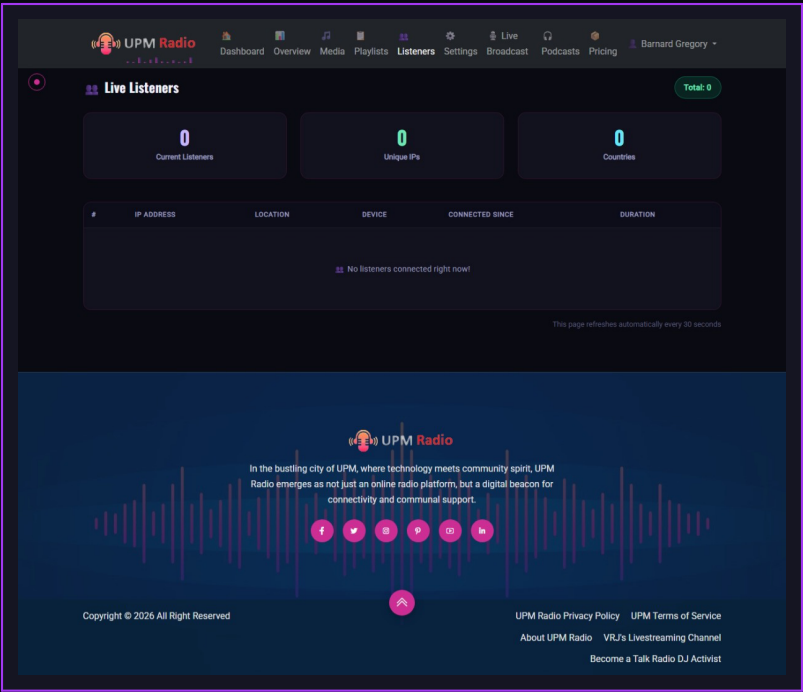
HOW TO

- 1 Open Listeners.
- 2 Review current listeners and unique IP information.
- 3 Review countries, devices, connection time and listening duration when available.
- 4 Use this page during a test broadcast to confirm listeners are connecting.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 12

CREATE A PODCAST



What to do

Open Podcasts and select New Podcast. Add the title, description, author, email, language, website and square cover art.

Image quality: Original pixel image placed at approximately 310 pixels per inch.

HOW TO

1

Open Podcasts.

2

Select New Podcast.

3

Enter title, description, author and email.

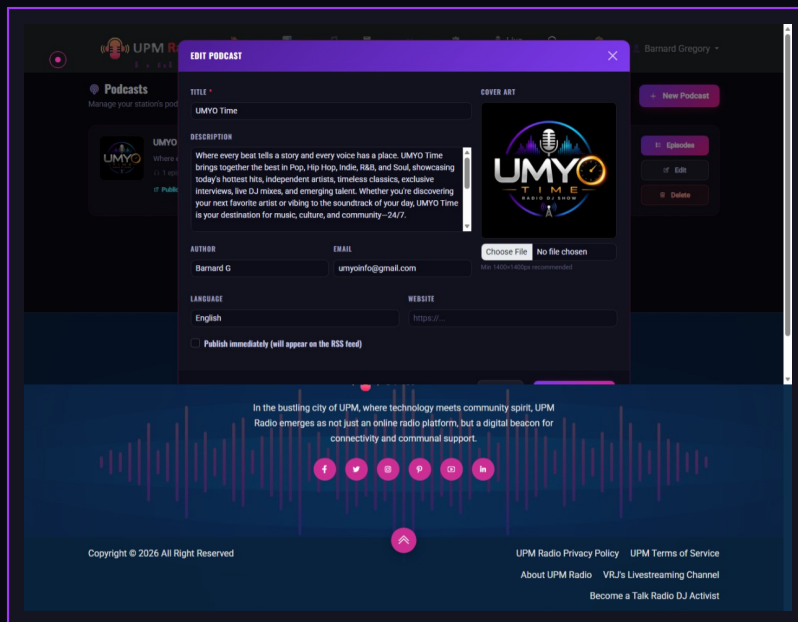
4

Add language, website and square cover art, then save the podcast.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 13

ADD PODCAST EPISODES



What to do

Open the podcast and select New Episode. Add the episode title, audio file, description and publishing information. Review everything before publishing.

Image quality: Original pixel image placed at approximately 310 pixels per inch.

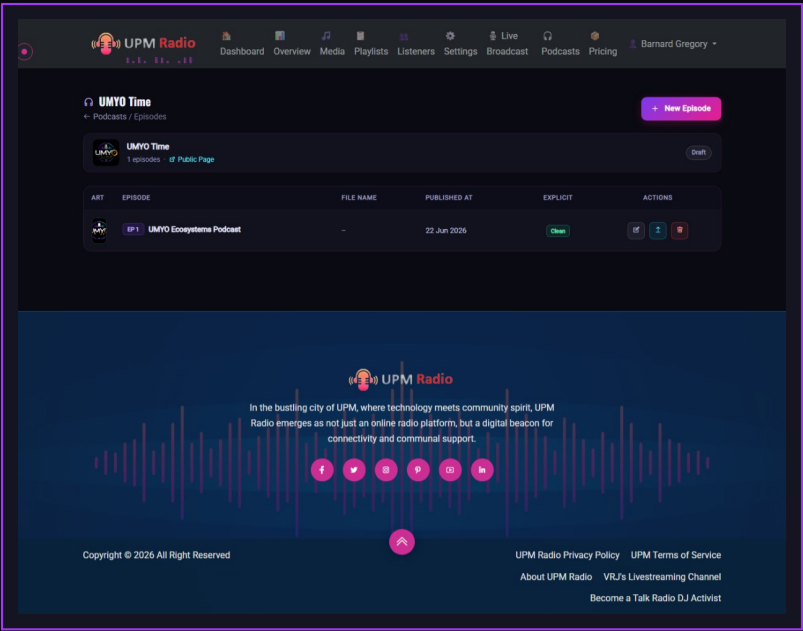
HOW TO

- 1 Open the podcast you want to manage.
- 2 Select New Episode.
- 3 Add the episode title, audio file, description and publishing information.
- 4 Review everything before publishing.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 14

CHOOSE THE RIGHT PLAN



What to do

Open Pricing to compare storage, bitrate and listener limits. Upgrade when your station needs additional storage, higher audio quality or more listener capacity.

Image quality: Original pixel image placed at approximately 310 pixels per inch.

HOW TO

1

Open Pricing or Package Options.

2

Compare storage, bitrate and listener capacity.

3

Choose the package that fits your current station needs.

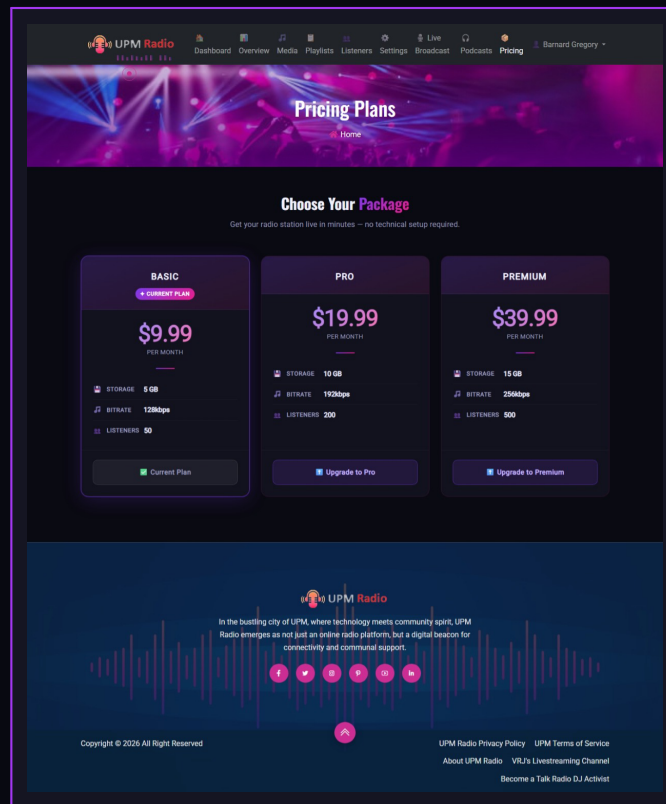
4

Upgrade when you need more storage, higher audio quality or more listener capacity.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

STEP 15

REVIEW YOUR STATION



What to do

Before sharing your station, confirm that the profile, logo, audio, playlists, AutoDJ, live broadcasting settings, podcasts and public page are working as expected.

Image quality: Original pixel image placed at approximately 374 pixels per inch.

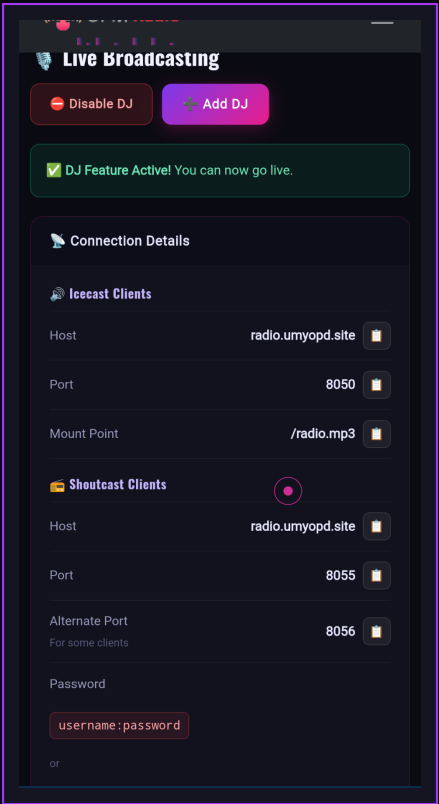
HOW TO

- 1 Review the station profile and branding.
- 2 Confirm audio is uploaded, playlists are scheduled and AutoDJ is working.
- 3 Test live broadcasting and podcasts.
- 4 Open the Public Page and confirm the listener experience before sharing your station.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 1

LIVE BROADCASTING CONNECTION DETAILS



Beginner instructions

Confirm the DJ feature is active. Copy the Icecast or Shoutcast connection details directly from your dashboard.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Open Live Broadcasting.

2

Confirm DJ Feature Active.

3

Choose the Icecast or Shoutcast connection details required by your software.

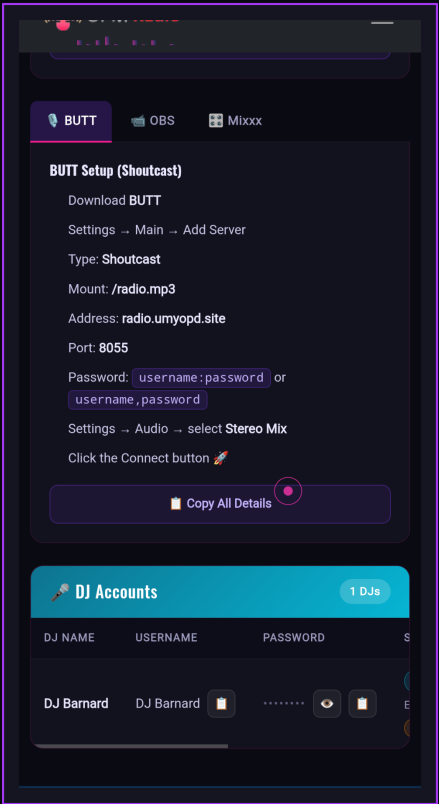
4

Use the Copy buttons so you do not mistype the values.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 2

BUTT SETUP



Beginner instructions

In BUTT, open Settings, Main and Add Server. Enter the server information exactly as shown by UPM Radio.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Open BUTT.

2

Go to Settings, then Main, then Add Server.

3

Enter the server information exactly as shown by UPM Radio.

4

Select the correct audio input, then press Connect.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 3

DJ ACCOUNT INFORMATION

YOUR NAME

EMAIL

COVER ART

Choose File

No file chosen

Min 1400x1400px recommended

LANGUAGE

WEBSITE

☒ Publish immediately (will appear on the RSS feed)

Beginner instructions

Create a separate DJ account for each authorized broadcaster. Keep usernames and passwords private.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Create one DJ account for each authorized broadcaster.

2

Give each DJ their own username and password.

3

Keep credentials private.

4

Disable the account when that broadcaster should no longer have access.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 4

NEW PODCAST FORM

NEW PODCAST

TITLE *

My Awesome Podcast

DESCRIPTION

Write about your podcast...

AUTHOR

Your Name

EMAIL

you@example.com

COVER ART

Beginner instructions

Complete the podcast title, description, author, email and other required information.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Open Podcasts and select New Podcast.

2

Enter the podcast title and description.

3

Enter the author and contact email.

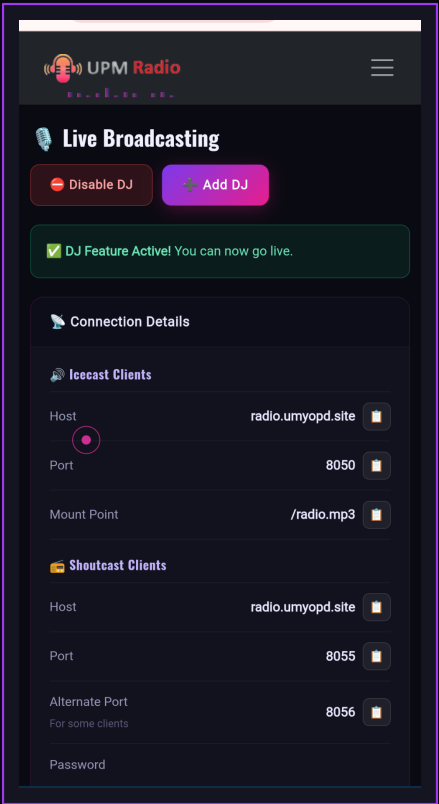
4

Complete the remaining required information before saving.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 5

LIVE BROADCASTING STATUS



Beginner instructions

Use this screen to confirm that live broadcasting is enabled before a DJ attempts to connect.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Open Live Broadcasting.

2

Confirm the DJ feature is active before a broadcaster attempts to connect.

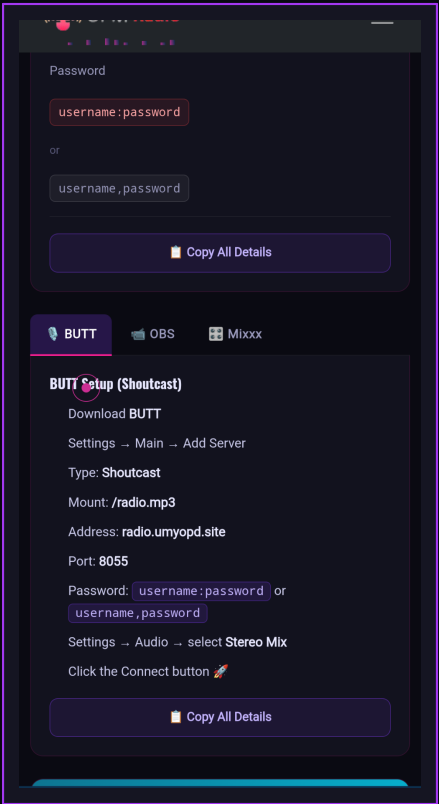
3

If it is not active, resolve the station or account issue before beginning the show.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 6

COPY CONNECTION DETAILS



Beginner instructions

Use Copy All Details when available. This reduces typing mistakes when setting up broadcasting software.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Open the Connection Details area.

2

Use Copy for individual values or Copy All Details when available.

3

Paste the copied values into your broadcasting software.

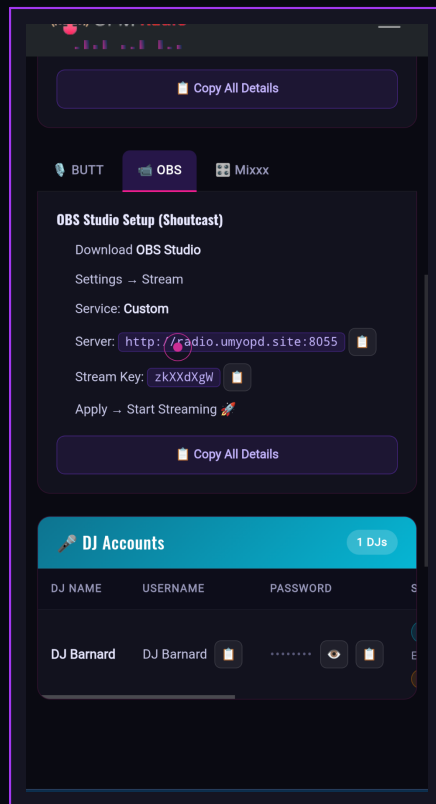
4

Keep passwords and stream credentials private.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 7

OBS CONNECTION INFORMATION



Beginner instructions

For OBS Studio, copy the server and stream key from your own dashboard. Never publish your stream key.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

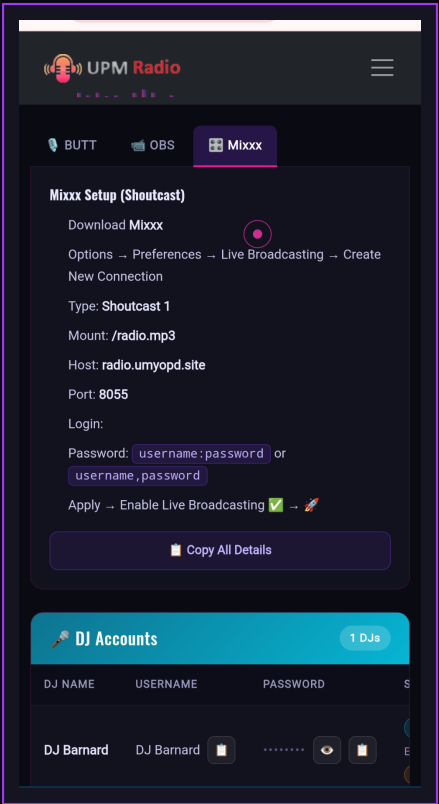
HOW TO

- 1 Open OBS Studio and go to Settings, then Stream.
- 2 Select Custom service.
- 3 Copy the Server and Stream Key from your own UPM Radio dashboard.
- 4 Select Apply, then Start Streaming. Never publish your Stream Key.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 8

MIXXX CONNECTION INFORMATION



Beginner instructions

For Mixxx, enter the host, port, mount point and login information shown by your station.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Open Mixxx.

2

Go to Options, Preferences, Live Broadcasting and Create New Connection.

3

Enter the host, port, mount point and login information shown by your station.

4

Select Apply, then Enable Live Broadcasting.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 9

ADD STREAMER BASIC INFORMATION

+

ADD STREAMER

×

Basic Info

Schedule

STREAMER USERNAME *

dj_ali

The streamer will use this username to connect.

STREAMER PASSWORD *

Strong password

The streamer will use this password to connect.

STREAMER DISPLAY NAME

DJ Ali

Shown in API responses if streamer is live.

COMMENTS

Internal notes...

Internal notes, visible only in control panel.

☒ Account is Active

Enable to allow this account to log in and stream.

Beginner instructions

Enter the streamer username, password, display name and comments. Turn Account is Active on when the broadcaster should have access.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

- 1

Enter the Streamer Username.
- 2

Create a strong Streamer Password.
- 3

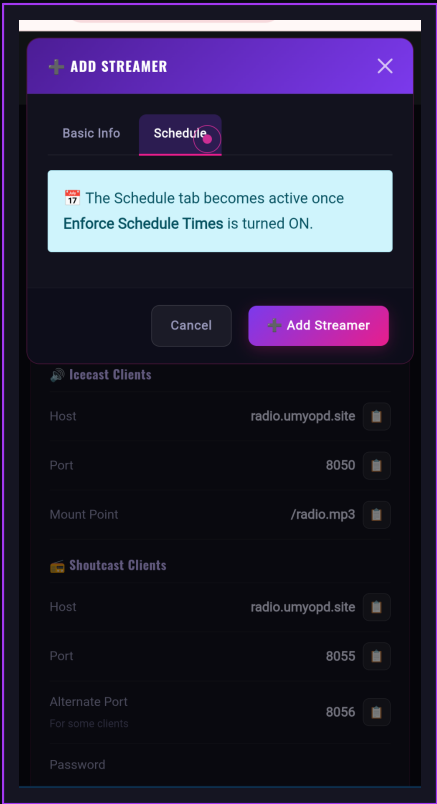
Enter the display name and internal comments.
- 4

Turn Account is Active on when the broadcaster should have access.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 10

STREAMER SCHEDULE SETUP



Beginner instructions

Turn on Enforce Schedule Times when the broadcaster should only connect during assigned hours.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Open the streamer Schedule section.

2

Turn on Enforce Schedule Times when access should be limited to assigned hours.

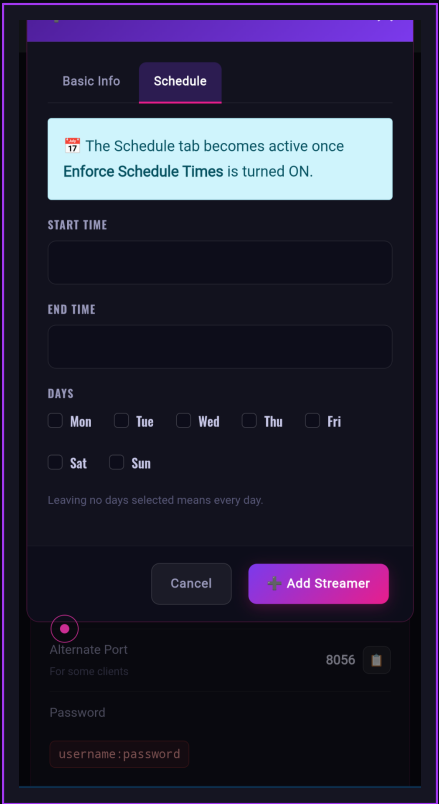
3

Continue to the start time, end time and day controls.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 11

SELECT STREAMER DAYS AND TIMES



Beginner instructions

Choose the start time, end time and allowed days. Review the schedule before saving.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Choose the Start Time.

2

Choose the End Time.

3

Select the allowed days of the week.

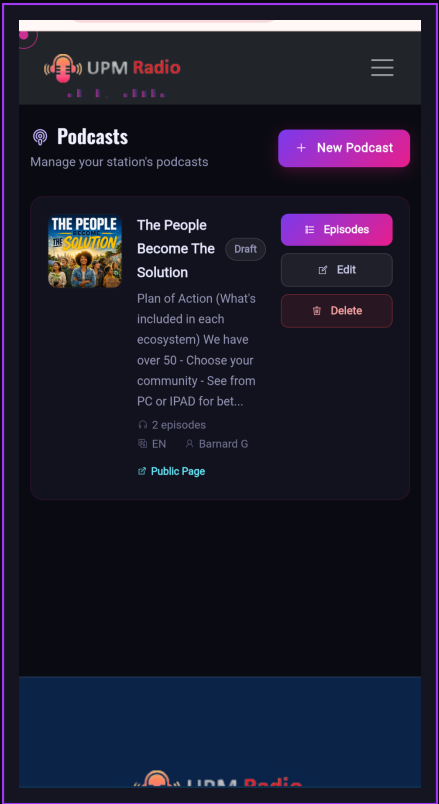
4

Review the schedule, then save the streamer settings.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 12

PODCAST DASHBOARD



Beginner instructions

Use Episodes to manage episodes, Edit to update information, Delete to remove a podcast and Public Page to view the listener experience.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Open the Podcasts dashboard.

2

Select Episodes to manage or add episodes.

3

Select Edit to update podcast information.

4

Use Delete carefully, and select Public Page to review what listeners see.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 13

PODCAST INFORMATION

The People Become The Solution

DESCRIPTION

Plan of Action (What's included in each ecosystem) We have over 50 - Choose your community - See from PC or IPAD for better view

What's Included In Each Community
<https://drive.google.com/file/d/1nk-z4G0jJb-AfAfJ38tXy5vpMUJ40/view?usp=sharing>

AUTHOR

Barnard G

EMAIL

umyoinfo@gmail.com

COVER ART



Choose File No file chosen

Beginner instructions

Review the podcast description, author information and cover art before publication.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

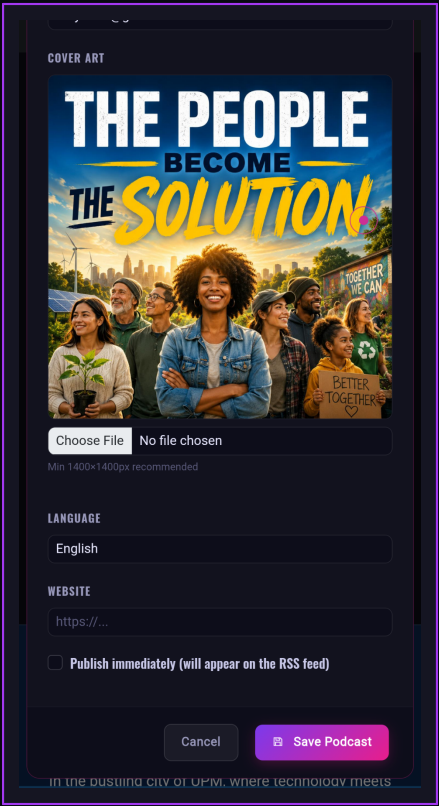
HOW TO

- 1 Review the podcast description and author information.
- 2 Confirm the contact information is correct.
- 3 Review the cover art before publication.
- 4 Correct any missing information before making the podcast public.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 14

PODCAST COVER ART



Beginner instructions

Choose clear square artwork. The platform recommends a minimum size of 1400 by 1400 pixels.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Choose clear square podcast artwork.

2

Use at least 1400 by 1400 pixels as recommended by the platform.

3

Use artwork you own or are authorized to use.

4

Review the image before saving.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 15

PODCAST DETAILS

My Awesome Podcast

DESCRIPTION

Write about your podcast...

AUTHOR

Your Name

EMAIL

you@example.com

COVER ART

Choose File

No file chosen

Beginner instructions

Complete language, website and other podcast information.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Complete the podcast language.

2

Add the website when applicable.

3

Review the remaining podcast details.

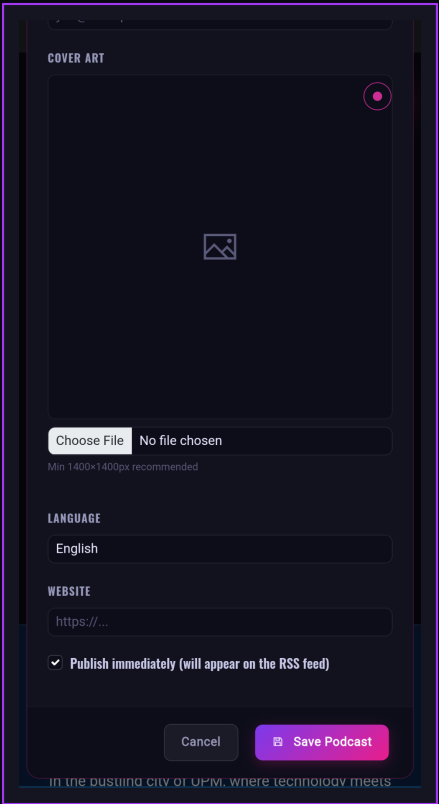
4

Save the changes after confirming the information is correct.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 16

PUBLISHING OPTIONS



Beginner instructions

Choose whether to publish immediately or keep the podcast in draft while you continue preparing it.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Select Publish Immediately only when the podcast is ready to appear publicly.

2

Leave the podcast in Draft when you are still preparing it.

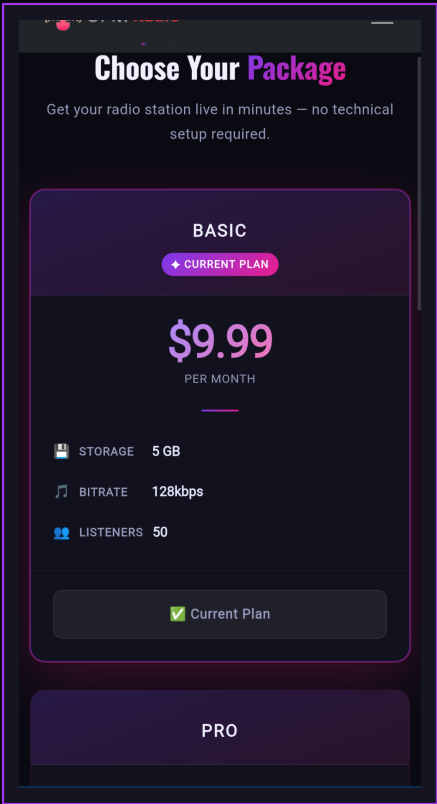
3

Review the publishing status before sharing the Public Page.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 17

PACKAGE OPTIONS



Beginner instructions

Compare the available radio packages before choosing or upgrading your plan.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Compare Basic, Pro and Premium.

2

Review the monthly price and station resources shown for each package.

3

Pay attention to storage, bitrate and listener capacity.

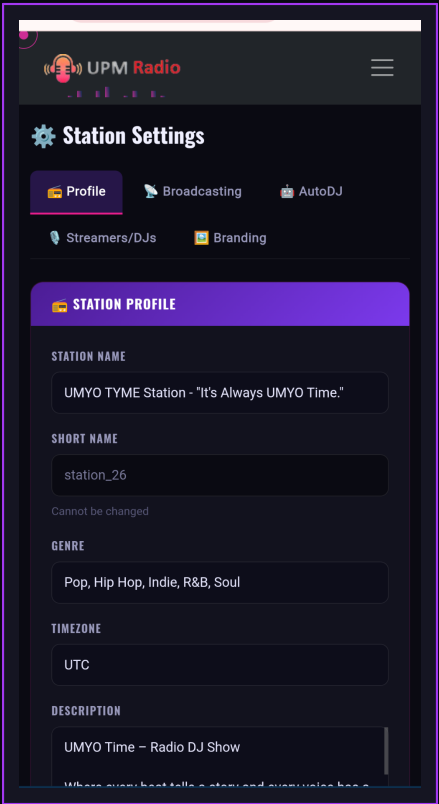
4

Choose or upgrade based on the needs of your station.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 18

STATION PROFILE



Beginner instructions

Complete the station name, genre, timezone and description so listeners understand what your station offers.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Enter the station name listeners will see.

2

Review the Short Name assigned by the system.

3

Choose the correct genre and timezone.

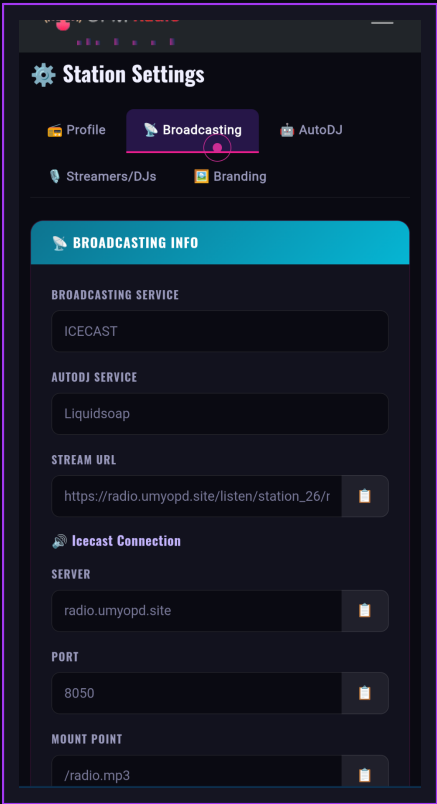
4

Write a clear station description, then save the profile.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 19

BROADCASTING SETTINGS



Beginner instructions

Review the broadcasting service, AutoDJ service, stream URL and connection details.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Review the Broadcasting Service and AutoDJ Service.

2

Locate the Stream URL and connection details.

3

Use Copy buttons for server, port, mount point and related values.

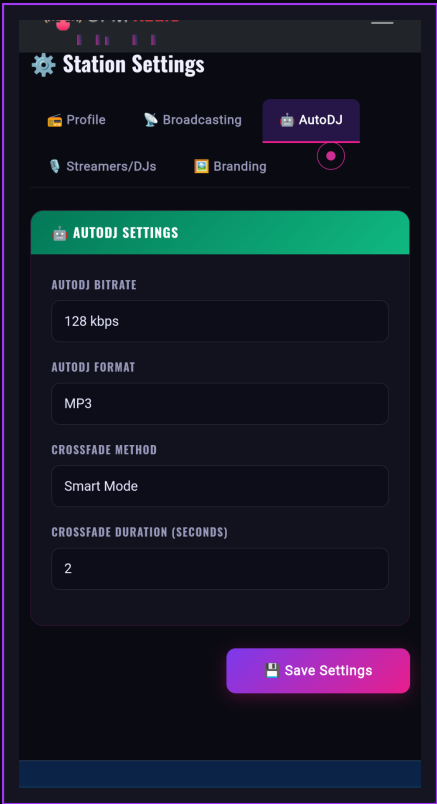
4

Do not share private passwords or stream credentials publicly.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 20

AUTODJ SETTINGS



Beginner instructions

Review bitrate, format, crossfade method and crossfade duration, then save the settings.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Review the AutoDJ bitrate.

2

Confirm the format, such as MP3.

3

Review the crossfade method and duration.

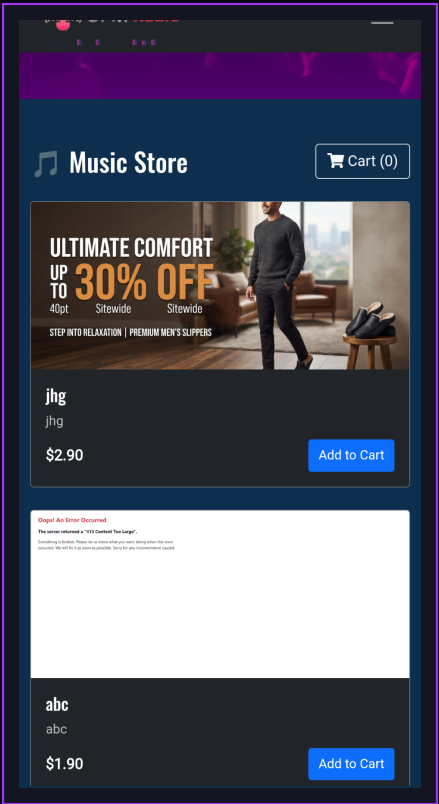
4

Select Save Settings, then test that programming continues when no live DJ is connected.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

DETAILED SCREEN 21

MUSIC STORE



Beginner instructions

Open Music Store to browse music offered for purchase. Review the song information, price and purchase controls before buying.

Image quality: Original screenshot pixels preserved. Effective placement is approximately 440 pixels per inch.

HOW TO

1

Open Music Store.

2

Browse or search for music.

3

Review the song title, artist, price and purchase controls.

4

Select the music you want to review or purchase before going to the cart.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS

MUSIC STORE

HOW TO PURCHASE MUSIC

The Music Store lets users browse available music and purchase songs. Use the visual guide below when you want a complete picture of the purchasing process.

UPM RADIO USER GUIDE
Create. Manage. Broadcast. Podcast.

WELCOME TO UPM RADIO

UPM Radio gives members the tools to create and manage their own online radio station, broadcast live, add DJs, schedule broadcasters, use AutoDJ, create podcasts, and manage their programming from one station dashboard.

You do not need to understand radio server technology to get started. UPM Radio provides the connection information and tools needed to operate your station.

HOW IT WORKS

SECTION 12: MUSIC STORE
DISCOVER AND PURCHASE MUSIC FOR YOUR STATION

The Music Store lets you discover new music and purchase songs to build your station library.

You can browse by genre, mood, artist or search for a specific song.

Purchasing music gives you a legal copy to use in your station based on the license provided with the purchase.

Step 1: Go to the Music Store

From your station dashboard, click the Music Store menu.

This opens the store where you can browse and search for music.

Step 2: Browse or Search

- Use the search bar to find a song, artist or album.
- Use genre filters to explore music by category.
- Check **Featured Releases** for new and popular music.

Step 3: Select a Song

- Click on any song to view more details.
- You will see the song title, artist, album, duration and price.
- Click the play button to preview the song before purchasing.

Step 4: Purchase a Song

- Click the **Buy Now** button to purchase the song.
- Confirm your payment method.
- Once the purchase is complete, the song will be added to your Media Library.

Step 5: View My Music

- Click **My Music** at the top of the store.
- See all songs you have purchased.
- Play, download or add songs to your playlists directly from this page.

SECTION 13: MUSIC EXAMPLE – SONGS FOR SALE

WHAT YOU CAN DO WITH PURCHASED MUSIC

- Add songs to your Media Library
- Create and manage Playlists
- Use songs in your AutoDJ rotation
- Play songs during your live broadcasts with the proper rights

IMPORTANT

Music Store purchases provide a legal copy based on the license terms for each song. You are responsible for ensuring you have the appropriate rights for broadcast use including any required royalties and licenses.

TIP

Build themed playlists, schedule AutoDJ and keep your station sounding fresh with high-quality music from the Music Store.

MUSIC RIGHTS, ROYALTIES & USER RESPONSIBILITY

UPM Radio provides the technology, hosting, station management tools and streaming platform. You are responsible for obtaining and maintaining any licenses, permissions, music royalties, copyright clearances and other rights required for the content you upload, stream, broadcast, distribute or publish through your station.

Only use music and content you own or have the legal right to use.

EXAMPLES OF USER RESPONSIBILITIES

- Music performance and sound recording royalties
- Copyright permissions and mechanical rights
- Synchronization rights when applicable
- Podcast music licensing
- Compliance with copyright and intellectual property laws

REGISTRATION CHECKLIST

Before creating your station you must agree to our Terms and User Agreement.

☐ I have read and agree to the UPM Radio Terms and User Agreement.

I Agree – Create My Station

UPM Radio is your platform. Your content. Your station. Your responsibility.

NEED HELP? For support, visit our Help Center or contact our support team through your dashboard.

Thank you for being part of The UPM Radio Community!

PRESS TO VIEW FULL SIZE HOW TO PURCHASE MUSIC PNG

HOW TO

- 1 Open the Music Store.
- 2 Browse or search for a song.
- 3 Select the song and review the details and price.
- 4 Add the song to the cart and complete the purchase.
- 5 Open your purchased music area to view the music you purchased.

IMPORTANT

MUSIC RIGHTS, ROYALTIES AND COPYRIGHT

UPM Radio provides the technology and hosting platform. Users are responsible for determining and satisfying the licensing, royalty, copyright and other rights requirements that apply to the music and other content they upload, stream, broadcast, distribute or publish.

Purchasing a song does not automatically transfer copyright ownership or provide every possible broadcast, public performance, reproduction, distribution, synchronization or commercial use right. Users should review the rights or license connected to the music and obtain any additional permissions required for their intended use.

Registration acknowledgement: I understand that UPM Radio provides the technology and hosting platform. I am responsible for the content I use and for obtaining and maintaining any required licenses, royalty permissions, copyright clearances and other applicable rights.

HOW TO

- 1 Use only content you own or have permission or licensing to use.
- 2 Determine which music licenses, royalties, copyright permissions and other rights apply to your station.
- 3 Review the license connected to purchased music before broadcasting it.
- 4 Keep records of applicable permissions and clearances for your station content.

FOLLOW THE SCREEN ABOVE, THEN COMPLETE THESE STEPS